

## WORKSHOP MEETING MINUTES

### BOROUGH OF ROBESONIA

December 15, 2015

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Abby Wertz called the December, 2015 workshop meeting to order at 7:30 PM with the pledge to the flag. Council Members present were Harvey Marshall, Frank Schnee, Vernon Bright, Rod Soliday, Tony Wirebach and Bill Langjahr. Also attending the meeting were Mayor Randy Gartner and Manager Lisa Heilman. Visitors included David Randler, Mike Martin, and Paul Booker of Reading Tax Solutions.

**VISITORS & CITIZENS** - Manager Lisa Heilman introduced Paul Booker of Reading Tax Solutions. Mr. Booker presented a quote for performing the Borough's annual audit at a cost of \$4,400 (\$1,500 less than the current auditor). Ms. Heilman voiced her dissatisfaction with the customer service of the current auditor and that he is rarely available when assistance is needed and his office staff is very unhelpful in his absence. Mr. Booker told Council a bit about his background including his education and civic/community involvement. Council thanked him for coming. Ms. Heilman introduced Mike Martin to Council and explained that Mr. Martin has graciously accepted to serve on Council upon Mr. Bright's resignation at the end of December. Everyone thanked Mike and welcomed him.

**NEW BUSINESS** – The Fire Insurance Escrow account for Preston Breininger's property was discussed. Mayor Gartner has asked Council to consider paying Mr. Breininger in increments as he reaches certain points in his construction. The \$28,000 being held by the Borough represents approximately 13% of the total claim. Council discussed whether it was wiser to hold 100% of the money until the rebuild was complete or to allow for certain percentages to be doled out as certain building milestones were reached and retain only a portion until the end. Discussion was tabled and will be discussed again at the January Council meeting. To open the Fire Escrow Account the following Resolution was passed on a motion by Mr. Marshall, second by Mr. Schnee and unanimous approval by Council:

#### **Resolution 2015-5**

RESOLVED, that National Penn (the "Bank") is designated a depository of funds for the Borough of Robesonia (the "Association");

RESOLVED, that any prior resolutions the Association may have given the Bank in the past remain in effect except as changed by those adopted today. The Association ratifies all transactions purportedly done on its behalf with the Bank before these resolutions were delivered to the Bank. Any changes to these resolutions will take effect only after the Bank has received written certification of the changes and has had reasonable time to verify and act on the changes;

RESOLVED, that the Association agrees to be bound by the Bank's Commercial Deposit Account Agreement for each account permitted by these resolutions;

RESOLVED, that the Bank is authorized to honor, pay and charge the Association's account(s) for any item purporting to have been signed on behalf of the Association with a facsimile signature that resembles a specimen the Association has certified to the Bank, no matter by whom or by what means the actual or purported signature may have been made;

RESOLVED, that the persons named below, whose manual and/or facsimile signatures are provided next to their respective names, are authorized to perform the powers indicated based on number(s) following their respective names. The Bank has no duty to inquire into any power before executing it, even if the power benefits the signer individually. The required number of signatures immediately follows the description of the power.

#### **Powers**

1. Open and close deposit accounts, sign account agreements, and sign contracts for deposit-related and other services. Signatures required: Two (2)
2. Sign and authorize checks, drafts, withdrawal slips, and any other orders for the payment of money, whether by paper, electronic, or any other means, even if payable to the signer or used to discharge or reduce any obligation of the signer. Signatures required: Two (2)
3. Borrow money by signing promissory notes, checks, drafts, credit agreements, agreements for letter of credit, and any other contracts that obligate the Association to repay funds. Signatures required: Two (2)
4. Assign, endorse, discount, transfer, mortgage, or pledge any of the Association's property as collateral for any obligation, direct or indirect, absolute or contingent. Signatures required: Two (2)
5. Lease, have access to, and terminate leases for safe deposit boxes. Signatures required: Two (2)

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6. Give releases, waivers, receipts, and notices of all kinds that relate in any way to any relationship of the Association with the Bank. Signatures required: Two (2)

RESOLVED, that the Secretary of the Association is directed to certify and deliver a copy of these resolutions to the Bank, the signature cards bearing the genuine signatures of the persons named below, and any other documents that the Bank requires.

Vernon Bright's resignation, effective December 31, 2015 was presented to Council. Mr. Langjahr made the motion to accept, with regret, Mr Bright's resignation. Mr. Marshall seconded and Council unanimously approved.

**OLD BUSINESS** – Borough Solicitor, Andrew George, sent Council the PCRB's determination that a population of 3,328 (representing 100% of the population of Robesonia Borough, 50% of Heidelberg Township and 33-1/3% of North Heidelberg's populations) was the number to use for the Workers Comp rating for the Fire Company. Since this new number reduced Cincinnati's quote by nearly \$2,000 and it would have increased MRM Trust's quote, which was already \$400 higher than Cincinnati's quote, Council determined to stay with Cincinnati Insurance Company for 2016. Mr. Schnee made the motion to stay with Cincinnati Insurance and Mr. Soliday seconded the motion. Council approved unanimously.

Mr. Schnee reported that he is working with Chief Schlichter to ensure that each patrolman gets only eighty-four (84) straight-time hours paid in a regular work period and will not be paid both vacation and holiday pay any longer.

On a motion by Mr. Langjahr, seconded by Mr.Schnee and unanimously carried, the meeting was adjourned at 8:07 PM.

Attest:

Respectfully submitted,

Lisa Heilman  
Borough Manager