

President Abby Wertz called the November 7, 2016 meeting to order at 7:35 PM with the pledge to the flag. Council Members present were Harvey Marshall, Frank Schnee, Tony Wirebach, Mike Martin and Rod Soliday. Bill Langjahr was absent. Also attending the meeting were Solicitor Andrew George, Police Chief William Schlichter, Streets Supervisor Garry Degler and Manager Lisa Heilman. Citizens and visitors attending the meeting were David Bright, David Rohrbach, David Randler, Vernon Bright, Josh Babura, Matt Yoh II, Robert Gartner and Allison Huyett of the Reading Eagle.

On a motion by Mr. Schnee and second by Mr. Martin and unanimously carried, meeting minutes of the October 3, 2016 council meeting were approved.

On a motion by Mr. Wirebach, second by Mr. Soliday meeting minutes of the October 18th Workshop Meeting were carried unanimously.

VISITORS & CITIZENS- David Randler stated he felt the Jack Frost Parade went wonderful but he still feels the reviewing stand should be put out on Penn Avenue at Robeson Street. Bob Garmer made the suggestion to close Oak Avenue at Pearl Street during the parade next year. He also reminded everyone that Election Day was expected to be very busy and that business in the borough office should be kept to a minimum that day. All other visitors were observing.

MAYOR – Mayor also noted that the parade went very well and thanks to all involved.

SOLICITOR. Solicitor George asked Council to resend the proposed Social Media Procedure in word format so he can make a few adjustments to make it compatible with the Social Media Policy just passed. Manager was directed to determine feasibility of obtaining email addresses, exclusive to borough, for all council members, mayor and employees.

ENGINEER- The Engineer's report included providing proposal for renewal of NPDES permit and offer to assist in road work project for 2017.

PLANNING COMMISSION – Next meeting is scheduled for November 16th, if needed

MANAGER – Ms. Heilman advised Council that based on a recommendation from Fire Chief, Josh Babura, we consider appointing Robert Martin to the position of Fire Marshall for the Borough.

Mr. Martin made the motion to appoint Robert Martin to Fire Marshall position and Mr. Marshall seconded. Council approved unanimously.

Ms. Heilman asked Council to appoint Joshua Babura as Deputy Fire Marshall. Mr. Soliday made the motion and Mr. Schnee seconded to make the appointment. Council approved unanimously. Ms. Heilman suggested the current burning ordinance will need to be amended in the very near future.

POLICE CHIEF: Chief Schlichter reported 84 calls for the month of October. He reminded Council of the Veterans Day walk on November 11 and congratulated Mike Martin on a job well done by the Fire Police for the Jack Frost parade. Chief Schlichter advised Council that nobody works harder than Mike at ensuring the safety of everyone. Council congratulated Mike on a job well done.

PAYMENT OF INVOICES- On a motion by Mr. Schnee, second by Mr. Martin and unanimously carried, the bills were ordered paid as presented, including those paid prior to the meeting to avoid penalties.

COMMITTEE REPORTS-

Finance/Administration – 2017 budget is ready for advertising/adoption. On a motion by Mr. Schnee, second by Mr. Marshall and unanimously passed by council to advertise the 2017 budget for adoption at the December meeting.

Personnel: Next meeting November 15, 6:30 PM.

Fire Protection/Safety – Mr. Martin reported the Fire Company collection is winding down. He advised Council the RCA will be holding a Steak and Burger Night at the Fire Company on November 18th. He also advised Council that he will be providing an updated list for the Fire Company/Fire Police for 2017

Streets/Highways/Sewer –The monthly meeting minutes were included in the agenda packet.

Parks & Recreation –No report.

COUNCIL REPORTS

Marshall – Mr. Marshall advised Council that during the course of planning the new brick additions to the Henry P. Robeson park, it was noted that the Veterans’ Wall is in need of some repair and sealing. He has since received two bids for the work. Dennis Rick Contracting bid \$1,978.00. Nitmar Dean, LLC bid \$1,800.00. On a motion by Mr. Schnee, second by Mr. Wirebach, and unanimously carried by Council, the project was awarded to Nitmar Dean, LLC for \$1,800.00. Mr. Marshall also congratulated Mr. Martin on a great job for the Jack Frost Parade!

Langjahr – Absent

Soliday- Mr. Soliday thanked Mr. Wirebach for writing the outstanding article on the Breininger property acquisition/ clean-up. Copies will be made and set out in the foyer for pick up on Election Day. He also thanked all that participated in the Frankenballs Pub Crawl to benefit the RCA.

Wirebach- No report

Martin- No report.

Schnee- No report.

Wertz – Ms. Wertz noted the parade went really well. Also, thanks to all who participated in the RCA event.

Mayor Gartner- Mayor Gartner asked Borough Manager if we’ve received any word from Carl Engleman since our meeting with him. Since we have not, he asked to make contact and determine where we are with the project.

NEW BUSINESS – No new business

UNFINISHED BUSINESS – No report.

COMMUNICATIONS-

- WRJA meeting Treasurer’s Report and meeting minutes.
- Kraft Codes October property maintenance reports.
- Western Berks Regional Police meeting minutes, monthly report and payroll report.

At 8:04, Ms. Wertz asked for an Executive Session to discuss personnel matters. Regular meeting resumed at 8:39 PM.

On a motion by Mr. Martin, seconded by Mr. Wirebach, and unanimously carried, the meeting was adjourned at 8:45 pm.

Respectfully submitted,
Attest:

Lisa Heilman
Manager/Treasurer/Secretary
Borough of Robesonia